ITI LIMITED

(A Govt. of India Undertaking)
REGD & CORPORATE OFFICE
ITI BHAVAN, DOORAVANI NAGAR
BENGALURU – 560016

ITI Limited, the Country's multi-unit Central Public Sector Undertaking under the Department of Telecommunications, Ministry of Communications is all set to scale greater heights and reach unexplored realms. The company has vast expertise and experience of manufacturing legacy as well as new generation telecom products. From the digital switches to the GSM BTS, ITI has the state of the art infrastructure to manufacture any telecom & electronics product. The Company is one of the country's leading total solutions provider in telecommunications. The company offers complete range of telecom products including the optical broadband network elements, both active & passive. The company has also diversified in the manufacture of Solar Panels, Smart Cards, 3D printing etc. Besides manufacturing, company also offers the latest telecom solutions and customized support to a variety of business including testing facilities (EMI/EMC, Safety, Security, SAR) at its Bengaluru unit.

ITI has a dedicated Network Systems Unit for carrying out installation and commissioning of equipment and undertaking turnkey jobs. The company has set up state of the art data centre at Bangalore. In line with the prevailing technology trend ITI has plans to make strides in the emerging Technology areas like 5G, IoT, M2M, AI etc. **The Company is looking for Fresh professionally qualified candidates for HR and Finance Departments of Units/Offices across India.**

I. FINANCE EXECUTIVE

Appointment on Tenure basis for a period of Five years, likely to be absorbed in the regular rolls of the Company subject to the requirement of the organisation and performance of the officer.

POSITION AND PAY SCALE

FINANCE EXECUTIVE (GRADE 2)

Total emoluments at Rs.40230 (Basic + VDA+HRA+CCA) at the minimum of the Pay Scale of Rs. 8600-250-14600, plus allowances and perks as per the Company's prevailing rules . [CTC : 8.26 Lakhs/Annum]

QUALIFICATION

Final Pass in CA/ICWA

UPPER AGE LIMIT

Not more than 28 years relaxable by 5 years for SC/ST/Persons with Disabilities, 3 years for OBCs (Non-Creamy Layer) and Ex-service personnel in accordance with the Rules.

II. FINANCE EXECUTIVE TRAINEE

Appointments will be initially as Finance Executive Trainee for a period of two years. During the period of training, stipend for 1st year will be Rs.18000 and 2nd year will be Rs.19000. After successful completion of training, they will be inducted on Grade II Pay Scale on Tenure basis for a period of 5 Years. Likely to be absorbed in the regular rolls of the Company subject to the requirement of the organisation and performance of the officer.

QUALIFICATION

Two years MBA with Finance specialization or equivalent course from institute/universities recognized by appropriate statutory authorities with

1. Minimum of 60% aggregate marks for General and OBC candidates and
2. Minimum of 58% aggregate marks for SC/ST/PWD candidates.

(Wherever CGPA is applicable, please provide a copy of document indicating the method of conversion of CGPA into percentage followed in the university/institution from where degree has been awarded)

UPPER AGE LIMIT

Not more than 28 years relaxable by 5 years for SC/ST/Persons with Disabilities, 3 years for OBCs (Non-Creamy Layer) and Ex-service personnel in accordance with the Rules

III. HR EXECUTIVE TRAINEE

Appointments will be initially as HR Executive Trainee for a period of two years. During the period of training, stipend for 1st year will be Rs.18000 and 2nd year will be Rs.19000. After successful completion of training, they will be inducted on Grade II Pay Scale on Tenure basis for a period of 5 Years. Likely to be absorbed in the regular rolls of the Company subject to the requirement of the organisation and performance of the officer.

QUALIFICATION

Two years Post Graduate Degree in HR/Social work with specialization in Personnel Management & Industrial relations/HR, MBA with specialization in HR or its equivalent course from institute/universities recognized by appropriate statutory authorities.

1. Minimum of 60% aggregate marks for General and OBC candidates and
2. Minimum of 58% aggregate marks for SC/ST/PWD candidates.
   (Wherever CGPA is applicable, please provide a copy of document indicating the method of conversion of CGPA into percentage followed in the university/institution from where degree has been awarded)

UPPER AGE LIMIT

Not more than 28 years relaxable by 5 years for SC/ST/Persons with Disabilities, 3 years for OBCs (Non-Creamy Layer) and Ex-service personnel in accordance with the Rules.

NUMBER OF VACANCIES

A. NORTHERN REGION

Finance Executives: - 4
Finance Executive Trainees - 3
HR Executive Trainees - 7

B. SOUTHERN REGION

Finance Executives - 5
Finance Executive Trainees - 5
HR Executive Trainees - 9

BENEFITS & PERKS for Executives at Grade II Scale.

- Statutory benefits viz., Provident Fund / Gratuity as per relevant Rules / Act.
- Medical facility, subsidized Canteen
- Magazine allowance
- Company residential quarters subject to availability, in which case HRA is not admissible
- 30 days earned leave and 12 days casual leave per annum as per company rules
- Group Insurance coverage.
- Reimbursement of membership fee for professional bodies and other perks / allowances as per company's Rules.
- Present variable dearness allowance @334.30% of Basic Pay, HRA & CCA as applicable.

BENEFITS & PERKS for Trainees

- Statutory benefits viz., Provident Fund
- Medical facility for self.
- Company residential quarters subject to availability
- 12 days casual leave per annum as per company rules
- Group Insurance coverage.

GENERAL CONDITIONS:

1. Only Indian Nationals need apply. Mere submission of application will not entail right for claiming appointment.
2. Reservations for SC/ST/OBC (Non Creamy Layer), EWS and Persons with disabilities (PWD) / Ex Servicemen category exists as per Government of India Guidelines. Candidates belonging to OBC Category are required to submit recent certificate stating that they do not come under the purview of "Creamy Layer" from a competent authority in the prescribed format issued by the Government of India.
3. Educational Qualification and Age limit prescribed is as on the date of Advertisement.
4. Relaxation in Age / Qualification etc. may be considered at the sole discretion of the Management.
5. The company reserves the right to consider only those candidates for interview who according to its decision rank high in terms of eligibility criteria.
6. Decision of the Company with regard to eligibility of candidates will be final. Mere eligibility will not entitle any candidates for admission to interview or selection.
7. Canvassing in any form will disqualify the candidature.
8. Company reserves the right to fill all or partially or note to fill any of the post/s. The number of post to be filled may decrease or increase depending on the actual/future requirements of the company.
9. To & fro 2nd Class Sleeper train fare by the shortest route will be reimbursed to SC/ST/PWD candidates attending for interview from out stations as per rules of the company.
10. Applications with insufficient information/incomplete will be rejected.
11. Application fee of Rs.300/- (Rupees Three Hundred only) to be remitted through NEFT/RTGS in favour of ITI Limited. Bank Account details are mentioned below:-

A/C Holder	:	ITI Limited
Type of Account	:	Current Account
Account No.	:	38614453931
Name of Bank	:	State Bank of India
Address	:	Dooravaninagar Branch, Bangalore – 560016
Bank Code (IFS Code)	:	SBIN0001438
MICR Code No.	:	5600020106

Candidates are advised to write their Name & Address on the reverse side of the acknowledgement receipt. (SC/ST & Physically Challenged category persons need not remit applicant fee).

MEDICAL STANDARD

Applicants should be of sound health and should meet the medical standard prescribed by the Company. Appointment of selected candidates will be subject to medical fitness duly certified by the Company's Medical Officers. No relaxation in health standard is allowed.

HOW TO APPLY AND IMPORTANT INSTRUCTIONS FOR CANDIDATES

(A) APPLICATIONS SHOULD BE SUBMITTED THROUGH ONLINE.

In addition to submit on line application, the candidates are requested to submit hardcopies of application along with required documents as per the list below in the following address. Without hard copies of application with relevant documents candidates will not be included in the shortlist. Last date for submission of online application is on 20.03.2020 and receipt of hard copies of application along with copies of certificates on 25.03.2020.

ADDL. GENERAL MANAGER,
ITI LIMITED
REGD & CORPORATE OFFICE
ITI BHAVAN, DOORAVANI NAGAR
BENGALURU – 560016

(A) Application should be accompanied with the following:-

(I) Acknowledgement receipt of fee remittance in the Bank through NEFT/RTGS in favor of ITI Limited. Candidates are advised to write their Name & Address on the reverse side of the acknowledgement receipt. (SC/ST & Physically Challenged category persons need not remit applicant fee).

(II) Self Attested photocopies of certificates and Marks Sheets in proof of Educational Qualification (X standard / SSLC **and onwards**)

(III) SC/ST category candidates should attach self attested photocopy of Caste Certificate issued by the Competent Authority. Originals should be produced for verification at the time of interview.

(IV) OBC (Non-Creamy Layer) category candidates should attach self attested photocopy of valid OBC(NCL) certificate issued by the Competent Authority in the prescribed format. Originals should be produced for verification at the time of interview.

(V) EWS Candidates should attach self attested photocopy of valid Income and Asset certificate issued by the Competent Authority in the prescribed format as per Annexure – 1 of DoPT Circular No.36039/1/2019-Esst(Res) dated 31.01.2019.

(VI) PWD category candidates should attach self attested photocopy of valid disability certificates issued by the Competent Authority in the prescribed format. Originals should be produced for verification at the time of interview.

(VII) Ex-Service Category candidates should attach self attested copy of Service Certificate. Original should be produced at the time of interview for verification.

(VIII) In case of candidates from Government / Quasi Government / PSU, 'No objection letter' from the present Employer has to be produced at the time of interview.

(IX) The candidates are requested to check their eligibility criteria with regard to age, educational qualification, experience against the advertisement.

Advertisement Ref. No. ITI/COMP/01/28/20/02 Dated: 03.03.2020